GREENHORN CREEK LANDSCAPING AND LIGHTING DISTRICT 1 COMMITTEE MEETING NOTES

2:00 p.m. Fireside Room @ Greenhorn Creek Thursday, October 7, 2010

Members Present: Gary Croletto, Jim Bidwell, Carmin Rosato, Paul Backowski

Others Present: Council Member Elaine Morris for Jack Boeding, Hulises Avila

City Staff: Mary Kelly

PUBLIC COMMENTS

There were no comments from the public.

1. SELECTION OF CHAIR

Carmin Rosato was appointed chair.

2. 9/2/10 MINUTES

No comments

3. FINANCE REPORT

a. Monthly Account Report

Melisa was unable to attend but emailed copies of the financials to the Chair. Gary provided handouts to the committee. There were no questions. (Attachment A)

b. Approval of change orders, purchase orders and checks.

Committee approved change orders - #007, 008, 010, 013 and 014. Order #009 was not approved. A request to lower irrigation box was approved in June. This was not done and the waterline broke. Change not approved and sent back to GHC for review of labor hours and costs. Committee also approved the lake water & electric costs from May to September of \$1,126.96 as submitted on 9/2/10.

4. MAINTENANCE

a. Maintenance reports/updates

Hulises reported on routine maintenance performed in September.

Direction: Hulises to provide estimate on leaky valves on the median

b. The Committee reviewed Items Needing Attention list (**Attachment B**):

(1)Carmin Rosato:

Item A: Continued from September - Hulises to do

Item B: Hulises to do

Item C: Continued from September - Hulises to do

Item D: Hulises to do Item E: Hulises to do

Item F: Per Paul - Property owners removed for storage. Will put back on.

Item G: Hulises will do – **Direction: provide proposal for winter flowers**

Item H: Completed Item I: Hulises to do Item J: Hulises to do

(2)Jim Bidwell

Item K: Hulises to do Item L: Hulises to do Item M: Hulises to do Item N: Hulises to do

<u>Direction</u>: Committee to check the 3rd drain cover on grass median (Smith Flat Road to McCauley. Old cover may need replacing - Committee to decide.

c. Grading Plan Review for Wetlands adjacent to the Classics on the Ridge

<u>Direction</u>: City Administrator to speak with City Engineer regarding DeNova Homes

responsibility and mitigation of wetland issue. Direction: Continued to November meeting

d. Water usage; annual comparison by meter & 10/30 City request

<u>Direction</u>: GHC maintenance will replace leaky valve in response 10/30 City request (Attachment C)

e. "Emergency work" definition and approval process

Committee approved Hulises to call or contact LLD members for approval when there is an emergency repair. Hulises to provide an estimate for change orders (unless emergency).

f. Use of herbicide by golf course in wetlands & maintaining a min of 3 gpm downtstream of the dam

Mike Kristoff to report on.

Direction: Continued to November meeting

5. <u>12/2010 Qualified Archaeologist Site Monitoring</u>

Carmin presented a proposal from Foothill Resources for inspection of the Cultural Resource Areas. Committee approved this proposal and it was signed by the City Clerk.

6. PRESERVATION CULTURAL RESOURCE (PCR)

a. City insurance; property & liability
 Gary reported that the City Attorney has confirmed that the City is insured.

7. GHC Email of 9/10/10

Gary provided a memo sent to Mike Kristoff regarding unauthorized information being presented to Greenhorn Creek residents. (Attachment D)

8. <u>LLD ACTION LIST</u>

Gary reviewed the current action list (Attachment E).

9. <u>COMMITTEE REPORTS</u>

- Gary reported that the LLD Engineer's road report is complete and copies will be given to the committee and City staff.
- Gary reported that the George house streetlight shield is moving forward

• Gary provided Mary with a revised streetlight policy. (**Attachment F**)

 $\underline{\text{Direction}}\text{:}$ Agendize discussion regarding hiring of wetlands consultant on November agenda.

<u>Direction</u>: Agendize LLD maintenance contract on November agenda

Meeting was adjourned at 4:00 P.M.

City of Angels Department Year to Date Report Period Ending September 30, 2010

5028 - Lighting & Landscape District

	Account Description	Adopted Budget	Working Budget	Month Actual	YTD Actual	Available Balance
	REVENUES:	The state of the s		0	0	0
	Interest	165 (10	165 610	0	0	165,618
	LLD Revenue	165,618 165,618	165,618 165,618	0	0	165,618
	Total Revenues	103,018	103,016	V		103,010
	EXPENSES:					
	Supplies & Services					
61000	Road Sign Maintenance	1,300	1,300	0	0	1,300
61005	Street Lights	2,300	2,300	0	381	1,919
61010	Landscape Maintenance	68,000	68,000	5,065	9,235	58,765
61015	Landscape Water	23,000	23,000	4,180	11,348	11,652
61020	Wetlands Maintenance	5,000	5,000	0	0	5,000
61025	Engineering	7,000	7,000	0	2,925	4,075
61030	Legal Consultant	5,000	5,000	1,232	1,646	3,354
61035	City Salaries	2,500	2,500	244	. 609	1,891
61040	City Benefits	750	750	78	205	545
61045	Auditor's Fee	1,700	1,700	0	0	1,700
61050	LLD GIS Map	1,700	1,700	0	0	1,700
61055	PCR Maintenance	2,000	2,000	6	6	1,994
61060	Trail Signage	2,000	2,000	0	0	2,000
61065	Community Outreach	2,000	2,000	0	0	2,000
61070	Inspection/Report Fees	2,500	2,500	0	0	2,500
61075	Reprographics	1,000	1,000	64	64	936
61080	10% Contingency	12,775	12,775	0	0	12,775
	Subtotal	140,525	140,525	10,869	26,419	114,106
	Total Expenditures	140,525	140,525	10,869	26,419	114,106

Cash Balance @ 9/30/10: \$ 466,971.12

LLD Meeting of 10/7/10 — Items needing attention

1 - From Carmin on 10/1:

Smith Flat from the south intersection with Blair Mine Road to Greenhorn Creek Road & Lot "I" Trail

- A. 3 or 4 rose bushes are missing in last planter area adjacent to GHC road. Repeat
- **B.** Several dead rosemary bushes between 520 Smith Flat and valve box.
- C. There is a non landscaped area in Cornelia Pl. Left of #473. Suggest dead grass be removed and re placed with bark cover or small river run rock.
- D. One very sick/dead rosemary between Lightner and 556 Smith Flat. Also weeds in this same area.
- E. Area opposite 761 Smith Flat dead leaves between sidewalk and fence should be cleaned up.
- F. Two back flow pipe freeze covers missing on Alawa Place

Selkirk and McCauley Entrances:

- **G.** Some dead flowers need to be removed, some zinnias falling over curb. Need proposal for winter flowers.
- H. Dead tree at McCauley was removed on 9/20/10 by A-1 LM Co.

Paths:

- I. The two steep areas down to the waterfall and up by the miners cabin should have dead live oak leaves blown off-very slippery.
- J. Historical grinding rock opposite lake needs to be cleaned up. Tree branches are piled all over the

General-Overall maintenance continues to improve. Keep up the good work!!

2 - From Jim on 10/3

Selkirk Ranch Road at the intersection with Smith Flat Road to McCauley Ranch Road to Greenhorn Creek Road & Selkirk Chimney Trail

- **K.** Extreme water on the ground by the cart path from hole #2.
- L. Weed have not been removed from the planter area from the cart path at hole #2 through hole #10.
- **M.** Cart path exiting #10 their are two shrubs that are in very poor shape; should be replaced, look as if they have not been watered for sometime.
- N. Corner of Selkirk & McCauley: needs to be sprayed, it looks a lot better than last month.

3 - From Paul on 10/3: No items to report

Greenhorn Creek Road from Live Oak to Selkirk Ranch to Smith Flat to the South intersection with Blair Mine Road

ATTACHMENT C

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Mike Kristoff

In response to the E-mail you sent to the community of Greenhorn Creek dated Sept.10, 2010, regarding the City of Angels Infrastructure/Facilities Committee meeting that was supposed to be scheduled for Sept. 17, 2010.

This letter was not authorized by the LLD Committee; the wetlands topic was never on the Infrastructure Committee agenda and to make matters worse, a second letter to the recipients advising them that the first was in error was never sent out after the City Administrator notified Greenhorn Creek the topic would not be one the agenda. This type of independent action on your part only detracts from the efforts of the LLD Committee.

Greenhorn Creek LLD Committee

Gary Croletto, LLD Chair

Carmin Rosato

Jim Bidwell



At the September 2nd LLD Committee Meeting, the City Administrator, Dave Richards, reported that the City of Angels Infrastructure Committee will be discussing the LLD Wetlands. The City Infrastructure Committee meeting is on Friday, September 17th at 8:30am at the Angels Camp Firehouse.

This meeting is open to the public and Greenhorn residents are encouraged to attend this meeting because of this discussion of the LLD Wetlands.

Greenhorn Creek LLD Committee

Gary Croletto, LLD Chair Carmin Rosato Jim Bidwell Mike Kristoff Jack Boeding

> Greenhorn Creek, 711 McCauley Ranch Road, Angels Camp, CA 95222 You are on this e-mail list because you have opted in through our business.

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LLD Action List for 10/7/10

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Action	GHC Maintenance to submit list NLT April 2 nd LLD Meeting. Need for '10/11 LLD Budget. Still need plant/tree list.	Cut 10 foot fire break	Fencing between fairway 5 & lake in progress; landscape planter @ Selkirk & Smith Flat, Trail easement from PCR2 to Lot I; Watering schedule by clock number, questions	Research possibility	Replace plants										
Discussion Topic	Request for new Maintenance Contractor to develop a list of items that need repair or replacement; prioritized by need and include an Order of Magnitude Cost Estimate (# 20%).	West side of Lot "M" fire break as per COA Fire Marshall's letter of 5/28/10	Open items from 5/28 meeting w/Mike	Possibility of using well water for the lake	Rosemary from 520 Smith Flat south to leaking valve box still are yellow and sick.										
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City of Angels Landscaping and Lighting District No. 1 Street Light Policy

Purpose

To establish a uniform policy for the installation, operation, and maintenance of the street lighting system within the City of Angels Landscape and Lighting District No. 1 (LLD # 1) that protects the public health and safety of motorists, pedestrians and the general public; while also being responsive to the Development Design Parameters and preferences of the effected property owners within the district.

Installation

The approval authority for the street light standard for the LLD #1 shall reside with the LLD Committee. Street lights shall be installed within the public utility easements at locations as directed by the LLD Committee with a review by the LLD Engineer so as to provide for the general health and safety of motorists, pedestrians and the public at large.

Standard Street Light Assembly

All bases, poles, arms, globe assembly, illumination bulbs, reflecting, shielding mechanisms and all other items used as part of the street light assembly shall be limited to those items approved for use by the manufacturer and the LLD Committee.

Modification to Standard Street Light Assembly

The LLD Committee will permit the modification of the standard assembly by the installation of interior 30% or 50% reflecting shields to reduce the emitence of unwanted light onto adjoining private property under the following conditions:

- 1 A request for said modification must be made in writing to the LLD by the effected property owner.
- All requests will be accepted, processed, and acted on a case by case basis.
- 3 The City reserves the right to assess a \$100.00 application processing fee.

- 4 Modification requests that would result in a negative impact to the health or safety of motorists, pedestrians, the general public, or the Development Design Parameters will not be considered. The LLD Committee in consultation with the LLD Engineer, shall have sole discretion in determining the effect of the modification with respect to public safety.
- Prior to the approval of any modification request, the applicant shall deposit with the City LLD Account the estimated cost of said modification along with agreeing to pay all actual costs which may exceed the estimated deposit. Any unused deposit shall be refunded to the applicant.

Street Light Operation and Maintenance

The operation and maintenance of the street light system within the LLD # 1 shall be as directed by the LLD Committee.

10/7/10